



SourceOne

A Management and Information Technology Company

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SUBJECT: NOTE TO THE FILE – JCR-004-01

This is to provide information to the File regarding the deletion of "Redundant Info Only Entries" in the RFFO CERCLA Administrative Record database.

For a period of three or four years, the CERCLA AR database was situated on a FileMaker Pro application platform. As the database was formatted, Building and IHSS fields, for example, allowed only one item (i.e., one building number). Cluster Closure Projects by definition encompass more than one building. Likewise, remediation activities may encompass more than one Individual Hazardous Substance Site (IHSS). During the period the AR database was in FileMaker, "Information Only Entry" records were created to account for these multiple building/IHSS projects.

For example, a record - "Information Only Entry: See the CERCLA Administrative Record (AR) for this entire Cluster under AR B980 - The Building 980 Cluster is located inside the Protected Area (PA), and includes buildings 980, 968, and 965." - would be created to inform an Inquirer (on-site/regulator/public) that the Building 980 Cluster File refers to buildings 980, 968, and 965. This record would identify Building 980 in the Building Field of the database. Then two separate records were created in the database, identical to the initial record in every way except the Building Field would identify one each of the remaining two buildings.

Since the CERCLA AR database has been converted into an Oracle application, the "Information Only Entry" records are no longer necessary to account for all of the buildings/IHSSs identified with the various Projects on Site. These records are now eligible for Deletion.

Sincerely,

Jan Robbins
Subcontractor Administrative Record Coordinator

